



POSITION: ASSISTANT CONTROLLER

ABOUT TRISUMMIT UTILITIES INC. (TSU)

TSU is a Canadian company with natural gas distribution utilities and long-term contracted renewable power generation assets. TSU is focused on delivering safe, reliable, clean and cost-effective energy solutions to customers while achieving long-term profitable growth. TSU's vision is to be the clean energy supplier of choice in each of the jurisdictions in which it operates through being a leader in safety, reliability, cost effectiveness and customer service. Our people take great pride in supporting and having a positive impact in the communities where we live and work.

OPPORTUNITY

Reporting to the VP Finance and Controller, this position will be responsible for ensuring accurate and timely accounting, analysis, and reporting of financial results during month-end, as well as provide oversight in the preparation of quarterly and annual external disclosure documents. In addition, this position will be working closely with various external and internal stakeholders.

TSU is committed to providing a productive and safe work environment for all employees. If you want to work for a company who values safety and reliability, people, a strong community, and continuous improvement, TSU may be the right company for you.

RESPONSIBILITIES

- Oversees the completion of full cycle accounting functions
- Provides oversight in the preparation of publicly disclosed U.S. GAAP consolidated financial statements (including notes, supporting schedules, etc.), Management Discussion and Analysis (MD&A) and Annual Information Form (AIF)
- Provides financial analysis
- Analyzes and documents complex accounting topics
- Ensures accounting policies and procedures are up to date and consistently and accurately applied
- Develops, maintains, and monitors the systems of internal controls over financial reporting
- Documents, develops, and implements process or policy changes as required
- Builds effective relationships with internal and external stakeholders
- Provides direction and mentorship to the accounting team
- Assists in ad-hoc analysis, duties and projects as required

QUALIFICATIONS AND EXPERIENCE

- Chartered Professional Accountant (CPA) accounting designation with 8 to 10 years of full cycle

accounting experience including 3 years of supervisory experience

- Strong knowledge of U.S. GAAP and/or IFRS
- Proven ability to prioritize and work under pressure with minimal guidance to meet tight deadlines
- Demonstrated ability with preparation of financial statements, MD&A and AIF
- Must have excellent communication skills, both verbal and written, as well as strong organizational and interpersonal skills
- Excellent analytical and problem solving abilities with a strong attention to detail
- Great team player, with the ability to develop and maintain collaborative working relationships
- Excellent knowledge of Microsoft Office Suite especially Word and Excel
- Self-starter with strong work ethic and sense of ownership
- Knowledge of JD Edwards would be an asset
- Availability to work extended hours when required.

TSU believes that our people are our family; each and every one contributes to the success of TSU. We believe in the strength of diversity, and we are dedicated to creating a diverse, equitable and inclusive workforce and environment.

KEY CONSIDERATIONS

- This position is based in our downtown office location.
- Hybrid work model is in consideration
- COVID-19 Vaccination Policy is in effect

APPLICATION PROCESS

We thank all applicants for their interest in our organization, only those candidates for interviews will be contacted. No agency referrals or telephone inquiries at this time.

COVID-19 Considerations:

TSU is committed to the safety and well-being of our employees. As part of this commitment, we have implemented a number of protocols in alignment with government guidelines in order to maintain the health and safety of employees, customers, and communities. TSU has implemented a COVID-19 Vaccination Policy, which requires all employees and contractors to be fully vaccinated. Applicants who wish to be considered for hire will be required to provide confirmation of being fully vaccinated against COVID-19 or confirmation of exemption based on legally protected grounds.